

HKUGA Primary School Parent-Teacher Association

Minutes of the 2020 Annual General Meeting

Date: 30 Oct, 2020

Time: 7:00 pm – 7:30 pm

Venue: The School Hall, 4/F, HKUGA Primary School

Present:

Honorary Advisor of the Parent-Teacher Association:

Honorary Advisor: Ms. Christina Wong (Principal)

Members of Parent-Teacher Association Standing Committee:

Mr. Samuel Wong	Vice-Principal
Ms Christina Suen	Vice-Principal
Mr. Ho Lai Shun	Teacher
Ms. Fiona Yung	Teacher
Mr. Lam Tsz King	Teacher
Mrs. Ada Robinson	Teacher
Mr. Lai Ying Lun	Teacher
Ms Jennifer Lai	Chairperson
Mr. Fung Yu Key, Ricky	Vice Chairperson
Mr. Ivan Lo Wai Leung	Treasurer
Ms. Catherine Leung	Secretary
Ms. Law Man Chu, Sharon	Secretary
Mr. Choy Shun Chiu, Alpha	Member
Mr. Ng Shiu Lun, Song	Member
Ms. Liu Chui Pik, Pinky	Non-Voting Member
Ms. Clara Law	Non-Voting Member
Ms. Angel Ip	Parent Manager

Absent with apology:

Standing Committee:

Ms Christina Suen

Mr. Lam Tsz King

Honorary Legal Advisor: Ms. Pheona Chow (Parent)

Honorary Auditor: Ms. Alice Wong (Parent)

Filed by: Ms. Catherine Leung

Minutes:

1. Adopt the 2020 AGM Agenda

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

2. Adopt the 2019 AGM Meeting Minutes

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

3. Election of new PTA executive committee members

12 parents' candidates introduced themselves and shared their visions on how to support PTA. 7 candidates were elected to be the executive committee members and 5 were non voting members.

4. Opening Speech by Honorary Advisor

Our Honorary Advisor, Ms. Christina Wong (Principal) praised the effort paid by PTASC members and thanked for their contributions. The last school year was unpredictable and challenging due to the unstable social movement in Hong Kong and Covid 19 global pandemic. Many events were forced to cancelled or rescheduled, for example, our new phase opening carnival and P6 graduation ceremony dates were changed for a few times. HKUGAPS was proud because the communication between parents and teachers was strong and solid, so even under this stressful year, we could still work as an excellent team to support our students.

5. 2019-20 Annual Report

The working report of PTA was presented and summarized by the Chairperson in the meeting. It was distributed to the members by posting on the intranet before the AGM and displaying on the notice board at the AGM.

6. 2019-20 Financial Report

The Audited Income & Expenditure Account was presented and summarized by the Treasurer in the meeting. It was distributed to the members by posting on the intranet before the AGM and displaying on the notice board at the AGM. The Treasurer reported that PTA had a healthy financial status in the 2019-20 financial year.

7. Approve the 2018-19 Annual Report and the 2019-20 Financial Report

The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

8. Vote of thanks to 2019-20 Honorary Auditor, Honorary Legal Advisor and Parent Volunteers

The Chairperson thanked the Honorary Legal Advisors, Ms. Pheona Chow and Honorary Auditors, Mr. Jeffery Chan who had completed their tenure for their support to PTA in the previous year. He then presented the full list of 140 parent volunteers in 2019-2020 and thanked them for their whole-hearted support to the school and PTA activities throughout the last school year.

9. Appoint 2020-21 Honorary Auditor and Honorary Legal Advisor

The Chairperson proposed the appointment of Ms. Pheona Chow as Honorary Legal Advisors as well as Ms. Alison Wong as Honorary Auditors for 2019-20. The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

10. AOB

As there was no other business raised, the 2020 Annual General Meeting was adjourned at 7:30pm. 130 parents attended this AGM.

Confirmed as above by:



Jennifer Lai
Chairperson
HKUGA Primary School
Parent-Teacher Association

